

## GCPOA Board Meetings

At the January GCPOA Board meeting the following schedule for the remaining Board meetings was approved. The Board encourages POA members to attend the monthly meetings. However, due to the restrictive nature of conducting meetings with Zoom the Board has a few constraints placed on POA member participation. Those restrictions are described below.

### **February 2021 Board Meeting**

The GCPOA Board for February 2021 is scheduled for Wednesday, February 17th. The meeting will start at 6 PM to accommodate POA members that work and will end on or before 9 PM.

The Board meeting will be conducted by Zoom. All POA members are invited to attend the meeting in a 'listen only' mode. In addition, 30 minutes will be allocated for POA members to offer comments or to ask the Board questions. Request to attend the Board meeting should be sent to [gcpoa.2021@gmail.com](mailto:gcpoa.2021@gmail.com) and must be submitted before 2 PM on the Monday before the Board meeting.

At the beginning of the meeting there will be a 15-minute time slot for up to 3 members to present comments. Each member will have up to 5 minutes to make their presentation. At the end of the meeting there will be a second 15-minute time slot for members to ask questions, limiting each question and Board response to three minutes with and allowing for written follow up if required.

### **GCPOA Board Meetings for 2021**

For the remainder of the year the schedule of the Board meetings will be as follows:

- All Board meetings will be conducted by Zoom until further notice
- Board meetings will be on the third Wednesday of each month
- For odd numbered months the meetings will begin at 2 PM.
- For even numbered months the Board meetings will begin at 6 PM.
- **There will be three 2021 Board meetings after February that will be extended by 30 minutes in duration to provide time for POA member comments and Q&A.**
- The three extended meetings are scheduled for **May, August, and November.**
- The December meeting is scheduled only if there is pressing business and if it is required it will be set for an earlier day in December to avoid the holidays.

Since board meetings are conducted with Zoom, a POA member should request an invitation to the Board Zoom call.

- Attendance at Zoom Board meeting should be requested by an email to [gcpoa2021@gmail.com](mailto:gcpoa2021@gmail.com) to arrive on or before 2 PM on the Monday before the scheduled meeting. Any request after that time may not be accepted.
- A POA member wishing to present a concern or matter to the Board (during one of the meetings scheduled for POA member comments) should include the subject matter and content of their concern/issue along with the meeting attendance request

If there are changes to the Board meeting schedule or format GCPOA members will be advised via broadcast email.

**Please note that these guidelines relate to Board meetings and are not intended to prohibit or discourage any GCPOA member from contacting the Board or any member of the Board, in a reasonable manner, to communicate specific concerns, ask questions or seek guidance. In practice, these communications would be best accomplished via email to**

**[gcpoa2021@gmail.com](mailto:gcpoa2021@gmail.com)**

**In these circumstances the Board will attempt to respond to the member within a single Board meeting cycle.**